AMI Toddler Guide

NOPA Montessori is located in the heart of San Francisco. We are seeking a committed passionate educator to join our supportive team. The AMI Toddler Guide will ensure a nurturing and positive experience for the children in our care and their families. Our staff is committed to the children’s success, safety, and development as independent, joyous learners. We’re committed to nurturing our community of parents, students, staff, and teachers. We offer an above market salary in SF and benefits including health insurance (medical, dental, vision), paid vacation and major holidays, professional development opportunities (including the AMI Refresher Course!), tuition discounts, and relocation reimbursement.

Job Duties
Guide children with Montessori materials throughout the day. Prepare the environment including cleaning, arranging and stocking classroom materials. Support children in learning to use the toilet independently. Collaborate and communicate with classroom staff and administration. Take children to a public park for outdoor play time. Willing and able to follow and implement all pandemic health protocols.

Requirements
- Association Montessori Internationale (AMI) Diploma
- 12 ECE Credits (at least 6 units completed to begin work, and enrolled in 6 additional units)
- Criminal and Background Clearance
- Able to lift 40lbs
- Love of children and families
- Organized and well spoken

We believe in...
Empowering the individual, across all ages
Fostering a lifelong love of learning
Listening to and respecting an individual’s needs and meeting children where they are
Self-expression and creativity
Compassion and honoring yourself and others
Open, honest communication
Allowing space for humanity, balance, and personal growth
Being fully present with our students, parents, and community
Providing an authentic, invaluable Montessori education

How To Apply:
Please learn about our school by visiting http://www.nopamontessori.com
Please send resume to: masha@nopamontessori.com
NOPA Montessori is located in the heart of San Francisco and we are seeking a passionate experienced educator to join our supportive team. This role is for someone who has an appetite and aptitude for leadership. The AMI Toddler Guide will ensure a nurturing and positive experience for the children in our care and their families. We offer a highly competitive salary and benefits including health insurance (medical, dental, vision), paid vacation and major holidays, professional development opportunities (including the AMI Refresher Course!), and tuition discounts.

Job Duties
- Guide children with Montessori materials throughout the day
- Build relationships with families by meeting regularly with parents, corresponding via email & phone, and sending a daily update
- Hold parent/teacher conferences twice a year
- Work with our Room Parents to stay connected with the parent community and plan activities to foster connection between parents, staff, and children
- Prepare the environment including cleaning, making, refreshing, arranging and stocking classroom materials
- Collaborate with classroom staff and administration
- Lead classroom staff meetings
- Take children to a public park for outdoor play time

Requirements
- Association Montessori Internationale (AMI) Diploma for the 0-3 years old
- 12 ECE Credits (at least 6 units completed to begin work, and enrolled in 6 additional units)
- Criminal and Background Clearance
- Able to lift 40lbs
- Love of children and families
- Organized and well spoken

How To Apply
Please send your cover letter and resume to Masha LePort (Head of School):
masha@nopamontessori.com